



Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



January 18th, 2023

3:00-4:10

Virtual & In-Person Meeting

AFSC Meeting will adjourn early and will be proceeded, at 4:30 by a CALFIRE Public Meeting regarding new SRA Fire Hazard Severity Zone Mapping. This CalFire Public Meeting will be only in-person.

Attend In-Person	Attend Virtually
19888 Church Street, Pine Grove (Behind to the Pine Grove Park) Volcano Communications Tech Center	Join Zoom Meeting https://us02web.zoom.us/j/2674846542 Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542#

AGENDA

1. Approve/Modify Agenda*
2. Approve November Minutes*
3. Introductions
4. Treasurers Report (John)*
 - a. Review and Approval of 2023 AFSC Budget*
5. Break Even Beermakers Appreciation Award (Pat)
6. Coordinator Report (Amanda)
7. Sirens Alert System Committee Update (Connie)
8. FireWise Community Program Update (Dick)
9. AlertWildfire Cameras Project Update (Frank)
10. Public Comment
11. Other items/adjourn

*Action items
Meeting will be recorded.



Amador Fire Safe Council

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November 16th, 2022

Volcano Communications Tech Center

3:00-5:00



MINUTES

Present: Pat Minyard, Frank Leschinsky, Connie Gonsalves, John Heissenbuttel, Susan Peters & Dick Stamm

Staff: Amanda Watson, Dana Simpson, & Tamryn Zahradka

Public: Tom Ellison, Robert Deakin, Ralph Meier, Megan Scheeline, Steve Debenadick, Jim Suero, Kayla Dale, & Sandy

1. Approve/Modify Agenda – Pat called the meeting to order at 3:00 p.m. John made one amendment to the agenda – added 2021 Tax Preparation to the Executive Session.
2. Approve/Modify October Minutes – No modifications to the Minutes and were unanimously approved as presented. Susan Peters will serve at the Board Secretary with staff preparing the minutes. Susan to take minutes for this meeting though.
3. Introductions – Board members and the public in attendance introduced themselves as well as those attending via Zoom.
4. Treasurers Report
 - a. John reported that as of 10/31/22 we had an account balance of \$241,215.49.
 - b. The 2021 Tax Returns are completed and being reviewed.
 - c. John, Pat & Susan will work on the 2023 Budget for presentation at the next meeting.
 - d. A motion was made by John and seconded by Connie to approve opening new bank accounts for the following three projects:
 - i. AmCo Stewardship SNC 1370
 - ii. Pine Acres Fuel Break 5GG20101
 - iii. Community Fuel Break 5GG1201
5. December Special Meeting – The December meeting will be held on Thursday December 22nd at 3 pm at Breakeven Brewery in Amador City. John promised to buy the first round!
6. Coordinator Report
 - a. Community Fuelbreak Projects Updates – Amanda reported on two Community Fuel Break Projects – Tiger Creek is moving forward and should be completed in early 2023. River Pines project site visit was November 15th. There were 18 participants in attendance with 15 contractors. Bids are due on November 21st with the award anticipated in December.
 - b. Ingress/Egress – The Tiger Creek and Surrey Junction Projects are moving forward ahead of the Running Gold project.

- c. AmCo Stewardship – Going out to bid next week.
7. Sirens Alert System Committee Update – Connie reported that she is working to set up a meeting with newly elected Sherriff Redman.
 8. FireWise Community Groups – Dick gave an update and stated that there are currently 17 FWC in Amador County, 6 applications submitted, 5 ready to submit and 9 in the planning phase. One community, Camanche Village was rejected by CalFire – they are now in charge of the application review. Total of 38 Communities involved with FireWise.
 9. Alert Wildfire Cameras Project – No Update
 10. Public Comment – None
 11. Other Items - Some discussion regarding presentation materials that Committee Members can use for public outreach. Amanda will put together some different packages with varying degrees of detail.
 12. Executive Session - Partnership Agreement – Committee unanimously approved Amendment #6 to the RCF AFSC Partnership Agreement.

Meeting Adjourned at 4:30 pm

AMADOR FIRE SAFE COUNCIL

2022 Budget

As of Dec 31, 2022

Expenses

Grants Expenses

305 AFSC Coordinator	56,000.00	1	76,813.63
306 Coordinator Assistant	16,800.00	2	9,082.01
307 Outreach Coordinator			15,937.87
308 Technical Assistance			3,594.27
310 RPF Professional Forester	125,000.00		84,437.50
315 Environmental Documentation	60,000.00		262.35
320 Groundwork Contracted Labor	900,000.00	3	543,934.86
Total Grant Expenses	1,157,800.00		734,062.49

Operating Expenses

302 Depreciation	450.00		0.00
311 Bookkeeper	4,000.00		2,015.75
321 State Filing Fees	85.00		2,623.00
330 Insurance, D&O	1,800.00		1,996.38
343 Bank Charges	200.00		50.00
345 Office Supplies	1,500.00		3,791.72
346 Postage	400.00		133.78
350 Outreach	20,000.00	4	8,349.64
365 Professional Fees	600.00	5	0.00
365 Telephone	375.00		250.00
370 Mileage	4,000.00		270.13
Other	0.00		75.00
Total Operating Expenses	33,410.00		19,555.40

Total Expenses	1,191,210.00		753,617.89
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Revenue

Grants

PG&E CEMA Program	50,000.00	6	24,926.87
SNC Tiger Creek Planning	0.00		5,977.13
SNC Tiger Creek Implementation	270,000.00	7	79,291.71
SNC Tiger Creek Enhancement	50,000.00	8	48,208.14
CAL FIRE Mitchell Mine	170,000.00	9	16 (89,632.24)
CAL FIRE Ingress/Egress	425,000.00	10	275,145.00
SNC County Steward Planning	0.00		38,695.15

SNC County Steward Implementation	125,000.00	11	
Community Fuel Break	0.00		23,272.33
CAL FIRE Pine Acres Maintenance	50,000.00	12	
CAFSC County Coordinator	115,000.00	13	55,616.04
Volcano Communications Grant	5,000.00	14	5,000.00
Contributions	35,000.00	15	35,638.09
Indirect/Admin Revenue			44,067.99
Interest Income			90.37
Total Revenue	1,295,000.00		546,296.58

1. Assumes 80 hours/month, includes back pay for approved raise.
2. Assumes 40 hours/month @ \$35/hour.
3. \$100K available outside of grant obligations for public requests.
4. Reflects outreach in Ingress/Egress grant which includes support of organizing Firewise Communities.
5. Tax preparation.
6. Assumes we receive grant.
7. 80 acres of mastication currently under contract. 13 acres of handwork on south side of reservoir currently under contract. Bird surveys as required after 3/1/22. Signage. Use funds currently in account.
8. 10 acres of handwork late fall 2022.
9. 11 acres of handwork. Use funds currently in account.
10. Assumes 30 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.
11. Assumes we secure implementation grant and begin by masticating 50 acres in fall of 2022.
12. Environmental documentation.
13. Staff time and outreach, \$175K grant runs from 12/21 to 3/23.
14. To be used to upgrade AFSC communications technology.
15. \$35K pledged by Break Even Beer makers.
16. An Advance payment of \$180,573.96 was received and recognized as income for Mitchell Mine in 2021, we did not spend the entire advance and had to refund \$89,632.24 in 2022.

Amador Fire Safe Council Fund Balances	As of Dec 31, 2021	As of Dec 31, 2022
3000 Unrestricted	20,951.06	153,610.19
4206 Mitchel Mine – Grant complete, Account closed	169,517.60	0
4230 SNC County Steward Planning, Account closed	17,430.70	0
4255 PG&E	288.23	288.75
4412 Tiger Creek Enhance		66,056.22
4420 CFSC Coordinator		6,006.35
4222 Tiger Creek Implementation	268,166.25	170,798.19
4651 Ingress/Egress		3,111.92
4834 AmCo Stewardship		386,546.97
4842 Community Fuel Break		100.00
4842 Pine Acres Fuel Break		100.00
Total	\$ 476,353.84	\$ 786,618.59

Amador Fire Safe Council Grant Snapshot
as of Dec 31, 2022

	AFSC	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Grant Funds Spent to Date</u>	<u>Remaining Advance or Advance Requested</u>	<u>Invoiced</u>	<u>Amount remaining</u>
1	Tiger Creek Implementation 1200 (SNC)	7/28/2020 - 1/1/2025	\$ 834,126.72	\$ 744,756.00	\$ 89,370.72	\$ 581,098.50	\$ 169,684.99		\$ 253,028.22
2	Tiger Creek Enhancement 1330 (SNC)	9/13/2021 - 1/1/2025	\$ 220,200.00	\$ 200,200.00	\$ 20,000.00	\$ 53,028.95	\$ 13,031.05		\$ 167,171.05
3	Coordinator (CAFSC)	11/15/2021 - 4/30/2023	\$ 174,999.00	\$ 159,090.00	\$ 15,909.00	\$ 61,177.24	\$ 1,553.94		\$ 113,821.76
4	Ingress/Egress (CalFire) 5GG19102	5/13/2020 - 3/1/2024	\$ 1,044,296.00	\$ 949,360.00	\$ 94,936.00	\$ 302,659.49	\$ 251,746.54	\$ 293,332.04	\$ 741,636.51
5	Pine Acres (CalFire) 5GG20101	approval - 3/15/2025	\$ 515,405.00	\$ 468,550.00	\$ 46,855.00	\$ 718.55	\$ 128,851.25	\$ 128,851.25	\$ 514,686.45
6	Ingress/Egress Phase 2 5GA21119	6/2/2022 - 03/15/2025	\$ 600,000.00	\$ 545,455.00	\$ 54,545.00	\$ -			\$ 600,000.00
7	AmCo Implementation 1370 (SNC)	8/23/2022 - 1/1/2028	\$ 1,288,444.00	\$ 1,171,313.00	\$ 117,131.00	\$ 3,094.46	\$383,438.74		\$ 1,285,349.54
8	Amador County Evac Improvement (CalFire) 5GG21101	6/14/2022 - 3/15/2024	\$ 379,982.40	\$ 335,000.00	\$ 44,982.40	\$ -			\$ 379,982.40
9	Amador Community Fuel Break Develop Proj (CalFire) 5GG21201	8/4/2022 - 3/15/2026	\$ 726,000.00	\$ 660,000.00	\$ 66,000.00	\$ 25,599.56	\$ 155,900.44	\$ 181,500.00	\$ 700,400.44
10	Communicatons Grant		\$ 5,000.00			\$ 5,000.00			\$ -
11	PGE - Ohio Hill	thru 11/30/2022	\$ 25,000.00			\$ 25,000.00		\$ -	\$ -
			\$ 5,813,453.12	\$ 5,233,724.00	\$ 549,729.12	\$ 1,057,376.75	\$ 1,104,206.95	\$ 603,683.29	\$ 4,756,076.37

*matches Unearned Revenue

*Matches Accounts Receivable

AMADOR FIRE SAFE COUNCIL - Draft 1/13/23

	2022 Budget	As of Dec 27, 2022	2023 Budget	Comments
EXPENSES				
Grants Expenses				
305 AFSC Coordinator (Amanda)	56,000.00	71,963.37	62,000.00	Assumes 80 hours/month
306 Coordinator Assistant (Dana)	16,800.00	8,164.15	13,000.00	Assumes 23 hours/month
307 Outreach Coordinator (Megan)		13,695.07	14,400.00	Assumes 40 hours/month
308 Technical Assistance (Tamryn)		2,463.08	14,400.00	Assumes 40 hours/month
310 RPF Professional Forester	125,000.00	75,500.00	125,000.00	
315 Environmental Documentation	60,000.00	262.35	10,000.00	
320 Groundwork Contracted Labor	900,000.00	543,934.86	2,024,000.	\$1.2 million currently under contract
Total Grant Expenses	1,157,800.00	715,982.88	2,262,800.	
Operating Expenses				
302 Depreciation	450.00	0.00	450.00	Need to discuss whether we need this
311 Bookkeeper (Dana)	4,000.00	2,015.75	4,000.00	Assumes 7 hours/month by Coordinator Assistant
321 State Filing Fees	85.00	2,623.00	85.00	
330 Insurance, D&O	1,800.00	1,996.38	2,000.00	
343 Bank Charges	200.00	50.00	50.00	
345 Office Supplies	1,500.00	3,791.72	4,000.00	
346 Postage	400.00	133.78	400.00	
350 Outreach	20,000.00	8,276.89	20,000.00	Placeholder pending further discussion
365 Professional Fees	600.00	0.00	600.00	
365 Telephone	375.00	250.00	375.00	
370 Mileage	4,000.00	270.13	4,000.00	
Other	0.00	75.00	0.00	
Total Operating Expenses	33,410.00	19,482.65	35,960.00	
Unrestricted Reserve Fund	0.00	0.00	100,000.00	
Total Expenses	1,191,210.00	735,465.53	2,398,760.	

AMADOR FIRE SAFE COUNCIL - Draft 1/13/23

	2022 Budget	As of Dec 27, 2022	2023 Budget	Comments
REVENUE				
Grant Revenue				
PG&E CEMA Program	50,000.00	24,926.87	25,000.00	
SNC Tiger Creek Planning	0.00	5,977.13	0.00	
SNC Tiger Creek Implementation	270,000.00	78,368.63	240,000.00	
SNC Tiger Creek Enhancement	50,000.00		41,000.00	
CAL FIRE Mitchell Mine	170,000.00	(89,632.24)	0.00	
CAL FIRE Ingress/Egress	425,000.00	266,665.49	738,000.00	
SNC County Steward Planning	0.00	35,882.00	0.00	
SNC County Steward Implementation	125,000.00	0.00	665,000.00	
Defensible Space	0.00	0.00	0.00	
CAL FIRE Pine Acres Maintenance	50,000.00	0.00	100,000.00	
CAFSC County Coordinator	115,000.00	51,571.21	78,000.00	
CAL FIRE Community Fuel Break	0.00	0.00	401,000.00	
CAL FIRE Evacuation Improvement	0.00	0.00	100,000.00	
Volcano Communications Grant	5,000.00	5,000.00	0.00	
Contributions	35,000.00	35,638.09	500.00	
Indirect/Admin Revenue	0.00	35,275.44	0.00	
Interest Income	0.00	68.60	0.00	
Total Revenue	1,295,000	430,100.83	2,388,500	

AFSC 2023 Draft Budget
Assumptions for Embedded Expenses for Each Major Project

Tiger Creek Implementation

Timber Ridge – 26 acres of handwork and three miles of road clearance – \$237 K

AFSC Coordinator

Coordinator Assistant

Forester

Note: use all remaining funds in this account

Tiger Creek Enhancement

Krisman Enterprises – 20 acres of mastication -- \$40K

AFSC Coordinator

Coordinator Assistant

Forester

Ingress/Egress & Community Education

Contractor TBD – 40 miles road work -- \$730K

AFSC Coordinator

Coordinator Assistant

Outreach Coordinator

Technical Assistance Coordinator

Forester

AmCo Stewardship Implementation

Krisman Enterprises—254 acres of mastication -- \$560K

Rafter – 60 acres of mastication -- \$98K

AFSC Coordinator

Coordinator Assistant

Forester

Pine Acres Fuel Break Maintenance

Environmental Documentation
AFSC Coordinator
Coordinator Assistant
Outreach Coordinator
Technical Assistance Coordinator
Forester

Community Fuel Break Development

EcoForestry – 171 acres of mastication (River Pines) -- \$397K
AFSC Coordinator
Coordinator Assistant
Outreach Coordinator
Technical Assistance Coordinator
Forester

CAFSC County Coordinator

AFSC Coordinator
Coordinator Assistant
Outreach Coordinator
Technical Assistance Coordinator

Evacuation Improvement

Contractor TBD – Update Countywide Community Wildfire Protection Plan -- \$60K
AFSC Coordinator
Coordinator Assistant
Outreach Coordinator
Technical Assistance Coordinator

PG&E

Contractor TBD -- road clearance or mastication -- \$25K
AFSC Coordinator
Coordinator Assistant
Outreach Coordinator
Technical Assistance Coordinator
Forester

Amador Fire Safe Council Fund Balances		
	As of Dec 31, 2021	As of Dec 27, 2022
3000 Unrestricted	20,951.06	124,600.43
4206 Mitchel Mine – Grant complete, Account closed	169,517.60	0
4230 SNC County Steward Planning, Account closed	17,430.70	0
4255 PG&E	288.23	288.74
4412 Tiger Creek Enhance	0	66,053.41
4420 CFSC Coordinator	0	2,284.81
4222 Tiger Creek Implementation	268,166.25	170,793.25
4651 Ingress/Egress	0	3,111.79
4834 AmCo Stewardship	0	386,533.20
4842 Community Fuel Break	0	100.00
4842 Pine Acres Fuel Break	0	100.00
Total	476,353.84	753,865.63