

AMADOR
RESOURCE CONSERVATION DISTRICT
Mailing Address: 12200-B Airport Road, Jackson CA 95642

DIRECTORS
Steve Cannon, Robert Long, Carole Marz, Ed McCracken, Dan Port
Associate Directors
Ron Hames – Alpine Co. Supervisor

SPECIAL MEETING AGENDA

DATE: January 23, 2020 **TIME:** 3:00 PM **LOCATION:** 12200-B Airport Road, Jackson, CA 95642

ROLL CALL
AGENDA

Approval of agenda for this date; any and all off-agenda items must be approved by the Board of Directors
Pursuant to Para 5495.2 of the government code.

ORAL COMMUNICATIONS BY THE PUBLIC FOR ITEMS NOT APPEARING ON THE AGENDA CONSIDERATION OF
“EMERGENCY OR “SUBSEQUENT NEED” ITEMS NOT APPEARING ON THE AGENDA Cal. Gov’t Code 54954.2(b)(2)

Item #	Time Allotted	Topic
1	3:05 – 3:15	Approval of itemized warrants.
2	3:15 – 3:20	Approval of minutes of past meetings
3	3:20 – 3:25	Election of officers for 2020
4	3:25 – 3:45	NRCS Report
5	3:45 – 4:15	District Manager Report – Amanda Watson
6	4:15 – 4:30	Treasurer Report
7	4:30	Adjourn

AMADOR RESOURCE CONSERVATION DISTRICT

Minutes for Regular Meeting of December 19, 2019

Regular meeting was called to order by President Cannon at 3:00 pm.

**Present were: Directors Cannon, Long, McCracken, Port and Marz.
District Manager Amanda Watson**

**A motion was made by Director McCracken to
approve agenda as presented. Seconded by Director Port, motion carried.**

No oral communications.

**Item 1: Discussion on cost of printing original weed identification booklet. Cost of
second printing would be \$3.50 per booklet. A motion was made by Director
McCracken to donate \$300.00 towards printing cost. Seconded by Director
Marz, motion carried. More will be donated if needed.
A motion was made b Director Marz to approve warrants 148 to 160
(see attachment A), Seconded by Director McCracken, motion carried.**

**Item 2: A motion was made by Director McCracken to approve the minutes
of November12th. Seconded by Director Marz, motion carried
.**

Item 3: District Managers report by Amanda Watson (see attachment B)

Item 4: See Item 1.

Item 5: Meeting adjourned at 3:52.

/BLong/

January 2020- ARCD Board Meeting

Starting Warrant 20-001

Warrant Number	Amount	Pay to	Project	Notes
20-01	\$ 1,779.05	CARCD	ARCD	Dec. AW Staff Time
20-02	\$ 753.48	CARCD	SAWQA	Dec. AW Staff Time
20-03	\$ 2,143.24	RCI	ARCD- NFWF	Dec. Work - Meadow Restoration Planning
20-04	\$ 235.00	Balancing the Books	ARCD	Bookkeeping
20-05	\$ 2,338.05	Waterways	ARCD- NFWF	Nov. Work - Meadow Restoration Design
20-06	\$ 32.07	Vince Campa	Chipping	Mileage to Mtg

ARCD Income

Check Date	Amount	Check From	Project	Notes
12/12/2019	25,000	NACD	NACD	

SAWQA Income

Check Date	Amount	Check From	Project	Notes
1/8/2020	26,013	SAWQA Members- 48 checks	SAWQA	

Amador RCD
District Manager Report

Prepared for: January 16th, 2019 Board Meeting

Current Projects Updates:

Three Meadows, NFWF Grant: Preparing to submit permitting in early February.

Amador Rangeland Soil Health Research and Education Project, WesternSARE –Spring Workshop will be held.

Monarch Habitat Garden- **Need to schedule weeding workday.** Reporting completed.

NACD 2019: V.Campa 6 month review will be held in February.

RCPP: G.Long 6 month review will be held in February. Invoice accepted, expecting payment.

Carbon Farm Hub Planning Grant- Final Carbon Hub planning meeting set for January 27th 11am 1pm. Final proposal is due January 30th.

Community Chipping Program: Direct Deposit issue taken care of. Vince and AW have a meeting with El Dorado FSC in early February.

Patagonia Carbon Farm Plan: Grant Funding awarded \$15,000- This will assist the ARCD in helping 2 producers develop carbon farm plans. Working with CCI to create a cohort of producers to expand the reach of these funds.

Healthy Soil Program Technical Assistance Funding- ARCD was awarded ~\$60,000 to provide TA to 6 producers in applying for HSP funding. **Need to hire/contract with a TAP.** Trainings held on Feb 6th & 7th.

Funding Opportunities:

2020 NACD TA grant: need to submit a Priority Request for another year of funding by February 17th.

CARCD Monarch Block Grant: Funding for landowners to implement pollinator habitat restoration. Need to identify landowners. \$45,000 available for each project. Technical Assistance/Outreach funding available \$20,000. Application due February 28th 2020

Outreach Planning:

Community Garden/Motherlode Exchange Events: Hilary would like to start planning monthly events at the garden with each partner showcasing projects/programs. These would start in May.

Could incorporate Soils Health Spring Tailgate into one of these events.

Need to start County Fair Planning.

Other Updates:

NRCS is considering hiring an Engineer for the Jackson LPO service area to be housed in the Jackson Office.

SAWQA:

Late Fees of 10% will be charged on February 1st 2020; reminder email/mailing has been sent.

Send out Invoice mailing	December 2nd
Reminder Letter	January 17th
Payment Due Date	January 31st
Late Fee Accessed (10%)	February 1st
Late Fee Assessed (20%)	February 15th
Pending Cancellation Letter	March 23rd
Member Cancellation	April 30th
Send Certified Cancellation Letter	May 4th

Three Meadows Restoration - 60511 Planning Project EXPENSES TO DATE					
Budget Category	Total	Total Incurred	Total Remaining	Contacted Amount	Contract \$ Remaining
Contractual Services	\$ 194,710.00	\$ 140,228.31	\$ 54,481.69		
Amanda Watson - Project Manager	\$ 9,000.00	\$ 6,815.00	\$ 2,185.00		
Waterways: Meadow Design	\$ 67,710.00	\$ 63,381.13	\$ 4,328.87	\$ 65,731.00	\$ 2,349.87
RCI: NEPA/CEQA Management	\$ 118,000.00	\$ 70,032.18	\$ 47,967.82	\$ 112,755.00	\$ 42,722.82
Other Direct Costs					
Indirect Costs	\$ 19,471.00	\$14,022.83	\$5,448.17		
Total Direct Costs	\$ 194,710.00	\$ 140,228.31	\$ 54,481.69		
Total Indirect Costs (10%)	\$ 19,471.00	\$14,022.83	\$ 5,448.17		
Total Cost	\$ 214,181.00	\$ 154,251.14	\$ 59,929.86		

NACD Technical Assistance EXPENSE TO DATE						
	NACD	Cash Match	In-kind	Total	Expended to Date	Remaining
Salary/Benefits	\$ 98,920.00	\$ -	\$ -	\$ 98,920.00	\$ 16,730.96	\$ 82,189.05
Nat. Resource V. Campa	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	\$ 6,059.88	\$ 83,940.12
Nat. Resource G. Long					\$ 9,085.38	\$ (9,085.38)
Bookkeeper	\$ 1,920.00				\$ 225.25	
Payroll taxes					\$ -	
Supervisor	\$ 7,000.00		\$ -	\$ 7,000.00	\$ 1,360.45	\$ 5,639.55
Reporting	\$ -		\$ -	\$ -	\$ -	\$ -
Training	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Supplies & Equipment	\$ 1,850.00	\$ -	\$ -	\$ 1,850.00	\$ 1,276.51	\$ 573.49
Laptop	\$ 450.00	\$ -	\$ -	\$ 450.00	\$ 410.34	\$ 39.66
General Office Supplies	\$ 800.00	\$ -	\$ -	\$ 800.00	\$ 78.64	\$ 721.36
Field Equipment	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ 640.87	\$ (440.87)
Computer Programs	\$ 400.00	\$ -	\$ -	\$ 400.00	\$ 146.66	\$ 253.34
Other	\$ 5,400.00	\$ -	\$ 21,500.00	\$ 26,900.00	\$ 225.21	\$ 5,174.79
Travel/Mileage	\$ 5,250.00			\$ 5,250.00	\$ 75.21	\$ 5,174.79
Vehical			\$ 8,000.00			
Office Space	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -
Insurance (1/3)		\$ -	\$ 1,200.00	\$ -	\$ -	\$ -
Membership Dues (1/3)	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00	\$ -
Audit (~1 year-1/3)		\$ -	\$ 300.00	\$ -	\$ -	\$ -
Subtotal	\$ 107,170.00	\$ -	\$ 21,500.00	\$ 128,670.00	\$ 18,232.68	\$ 88,937.33

Amandor/Calaveras/Tuolumne RCPP Project Budget: Year 1						
Task:	Description:	Hours:	Rate:	Subtotal:	Expended	Remaining
Project Supervision	Coordinate Deliverables					
16.92%	Invoicing and Reporting	240	\$96.00	\$23,040.00	\$ 4,704.00	\$ 18,336.00
	Project Set Up/Coordinating	40	\$87.49	\$3,499.60	\$ 4,811.95	\$ (1,312.35)
Technical Assistance	Site Visits					
83.08%	Resource Inventories and Evaluations					
(% of budget)	Conservation Plan Development					
	Contract Implementation					
	Support to NRCS Staff - Resource Specialist	1200	\$68.15	\$81,780.00	\$ 23,545.83	\$ 58,234.18
	Training & Outreach -	200	\$68.15	\$13,630.00		\$ 13,630.00
	Conservation Technician	360	\$62.41	\$22,467.60	\$ 8,487.76	\$ 13,979.84
	Training -	200	\$62.41	\$12,482.00		\$ 12,482.00
	Total Cost:			\$156,899.20	\$ 41,549.54	\$ 115,349.67

SARE Grant Budget			
	Total Budget	Total Expenses	
		Full Grant	Percent Spent
Section A&B	\$ 3,600	\$ 711.62	20%
Salaries			
Conservation Distirct Staff - Outreach 30	\$ 3,600	\$ 711.62	20%
Section F			
Materials & Supplies	\$ 15,915	\$ 12,151.00	76%
Compost (one-time application) 1/2" / acre \$10/yard * 1050 yards	\$ 10,500	\$ 11,206.00	107%
Seed Mix (one-time applicaton) 300 lbs * \$4.05/lb	\$ 1,215	\$ 945.00	78%
Cattle panels for exclosures (120*\$60)	\$ 3,600	\$ -	0%
t-posts for exclosures (120*\$5)	\$ 600	\$ -	0%
Equipment/Facility Rentals/User Fees			
Compost spreader rent	\$ 1,400	\$ 6,048.75	432%
Contracted Services			
Soil & Plant Analysis	\$ 7,200	\$ 5,104.00	71%
Other	\$ 1,645	\$ -	0%
Communications			
Postage/Mailing	\$ 545	\$ -	0%
Photocopying			
Printing	\$ 500	\$ -	0%
Conferences/Meetings			
Workshop Supplies/R	\$ 600	\$ -	0%
Sub-awards- UCCE Farm Advi	\$ 14,910	\$ -	0%
Salary	\$ 9,412	\$ -	0%
Fringe Benefits	\$ 4,007	\$ -	0%
In-directs	\$ 1,491	\$ -	0%
Subtotal	\$ 43,025	\$ 24,015.37	56%
In-direct Cost (10%)	\$ 4,467	\$ 2,401.54	54%
Total	\$ 49,137	\$ 26,416.91	54%