

AMADOR
RESOURCE CONSERVATION DISTRICT
Mailing Address: 12200-B Airport Road, Jackson CA 95642

DIRECTORS
Steve Cannon, Carole Marz, Dan Port, Emily Taylor, Dr. Kelsi Williams
Associate Directors

REGULAR MEETING AGENDA

DATE: June 15, 2023 **TIME:** 2:00 p.m. **LOCATION:** 12200 B Airport Road, Jackson, CA

Other locations:

Due to concerns about health & the need to maintain social distance, this meeting will allow for telephone attendance via conference call. If interested, please call (612)470-1917 & use PIN 294-465-236#. If you choose to attend via video conference, go to meet.google.com/hyh-zwww-ngn

ROLL CALL
AGENDA

Approval of agenda for this date; any and all off-agenda items must be approved by the Board of Directors Pursuant to Para 5495.2 of the government code.

ORAL COMMUNICATIONS BY THE PUBLIC FOR ITEMS NOT APPEARING ON THE AGENDA CONSIDERATION OF "EMERGENCY OR "SUBSEQUENT NEED" ITEMS NOT APPEARING ON THE AGENDA Cal. Gov't Code 54954.2(b)(2)

Item #	Time Allotted	Topic
1	2:05 – 2:20	CLOSED SESSION
2	2:20 – 2:25	Approval of itemized warrants.
3	2:25 – 2:30	Approval of minutes of past meetings
4	2::30 – 2:45	NRCS Report – Jennifer Wood
5	2:45 – 3:00	Treasurer Report – regular report
6	3:00 – 3:15	Mitchell Mine Fuel Break Maintenance Presentation - UCCE
7	3:15 – 3:45	Executive Director Report – Amanda Watson Forestry Competition Funding RxBurn Association Funding Assistance
8	3:45 – 3:50	SAWQA – report.
9	3:50 – 4:00	Topics for next meeting
10	4:00	Adjourn

May 2023 - ARCD Board Meeting

Starting Warrant 23-053

Warrant Number	Amount	Pay to	Project	Notes	Approved by	Status
23-053	\$72.31	City of Jackson	Garden	Water Bill 4/20/23 - 5/20/23		
23-054	\$1,440.18	ACES	Chipping 2	Inv 686952 Green Waste Bins		
23-055	\$437.50	Moly Taylor	JC/HSP			
23-056	\$776.69	UCCE	MMFB	Inv 39296980 Jan - May 2023		
23-057	\$2,914.57	UCCE	Jackson Creek	Inv 39295815 May 2023		
23-058	\$1,000.00	UCCE Amador	Special Projects	Donation to 2023 Amador Farm Day		
23-059	\$65.00	Megan Watts	General	Business Cards		
23-060	\$1,153.36	CARCD	General	Annual Dues		
23-061	\$11,788.88	Timber Ridge Clearing	Chipping 2	Inv 262 May Chipping		

ARCD Income

Check Date	Amount	Check From	Project	Notes	Approved by	Status
5/31/23	\$29,108.43	AFSC	Staff Time	Jan - Mar 2023 Staff Time		



Minutes for Regular Meeting of 18 May 2023

Called to order on 18 May 2023 at 2:00 p.m. at 12200-B Airport Road, Jackson, CA

Present were: Directors Cannon, Marz, Port, Taylor & Williams
Executive Director Amanda Watson, Dana Simpson, John Heissenbuttel,
Kent Lambert, Jennifer Woods

Motion to approve the agenda by Director Marz, 2nd by Director Port. Roll call vote: Port-aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed.

No oral communications

Motion to approve warrants #s 23-041, 23-042, 23-051, 23-052 made by Director Taylor 2nd by Director Marz. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed.

Minutes of April 2023: Motion to approve by Director Port. 2nd by Director Marz. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed.

Treasurer Report: Presented by Dana Simpson. Everything is positive. Money coming in from grants to cover all expenses. Motion to accept the report by Director Williams. 2nd by Director Taylor. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed.

NRCS Report: Presented by D.C. Woods. A candidate for the Pathways Forester position has been interviewed. A detailed Range Conservationist from NRCS Auburn will be helping out with the Jackson LPO workload. Jennifer has met with the Buena Vista Tribe. Next will be the Lone Band and then the Jackson Rancheria. There is funding available for targeted grazing on tribal lands. Working on getting Tamryn certified for Biological surveys.

E.D. Report (attached): E.D. Watson presented. Healthy soils workshop went well. Another Defensible Space Grant is coming up. Amanda will go ahead and develop a report on that grant possibility for the June meeting. Note: UCCE on June agenda for Scott Oneto to report on the Mitchell Mine Maintenance project. Letter of support for the Placer RCD Healthy Soils Block Grant 2023. Director Port moved to support, 2nd by Director Williams. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed. Good neighbor Authority – Butte Fire Recovery. This is a direct award of monies for forest health and fire recovery. Money coming from BLM.

AMADOR



Resource
Conservation District

12200-B Airport Rd
Jackson, CA 95642
Phone: 209-223-65643
Email: ARCD@amadorrccd.org
Web: www.amadorrccd.org

Directors

Steve Cannon, Carole Marz, Dan Port, Emily Taylor, Dr. Kelsi Williams

Director Policy – Amanda will develop a job description for directors in an effort to inform potential director candidates about the responsibilities of an RCD director. Motion to move forward on this by Director Taylor, 2nd by Director Port. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed. Amanda has proposed to establish two additional positions to work for the ARCD. One is a Soil/Working Lands coordinator at ¾ time. Funded by CCI with monies available for overhead salary and some supervisor costs. Motion to move forward on developing this position by Director Port, 2nd by Director Marz. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed. 2nd position proposed is the Forestry Project Manager to oversee the ARCD forestry projects rather than having Amanda do this work. Motion to move forward on developing this position by Director Port, 2nd by Director Williams. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Williams – aye, Cannon - aye. Motion passed.

SAWQA: Things are moving along well. Memberships are coming in.

Farm Day for 3rd Graders: Donation has been requested to support this event. Director Taylor moved to approve a donation of \$1000. Motion seconded by Director Marz. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Cannon - aye. Director Williams absent Motion passed.

Donation to Amador/El Dorado Prescribed Burn Association: the proposal was verbal as transmitted to Director Cannon, who sits on the PBA Advisory Board. The request was tabled to the June meeting.

Meeting adjourned at 4:09 p.m.



USDA-NRCS Report by Jennifer Wood, District Conservationist, Jackson LPO June 2023

Environmental Quality Incentives Program (EQIP), Conservation Stewardship Program (CSP) and Conservation Incentives Program (CIC)

- Administration on-going on 66 active conservation contracts to treat 24,195 acres.
- Federal funding of 3.46 million dollars obligated for conservation activities in active contracts.
- Total of 6 new contracts (5 plans) on 930 acres obligating \$252,785 for conservation activities.
- New contracts include 3 RCPP (forestry), 1 CSP (rangeland), and 2 EQIP (rangeland).

Program Deadlines

- FY23 EQIP/RCPP deadlines have passed.
- FY23 Inflation Reduction Act (IRA) EQIP for Forestry and Cropland and CSP on all agricultural lands deadlines have passed. This program for climate smart practices will double next year.
- FY23 CSP application deadlines have passed, 1 additional ranking deadline on June 23rd.
- FY23 EQIP Disaster fund pool application deadline June 16th - \$2 million for the state.

Conservation Planning 2023

- A backlog of 80 applications that have not received site visits are being addressed in the order they came in. There is backlog of at least 125 requests for planning in addition to the applicant list.
- Applications are accepted year-round. It is unlikely that new rangeland applicants will get a site visit this year due to the backlog. Exceptions include candidates for the CSP (Conservation Stewardship Program), which is for those already implementing good stewardship practices.
- There are new opportunities to assist the Tribes, and building relationships with the Tribes is a priority for the Area and the office.
- An additional priority is coordinating closely with the Amador RCD and UCCE to ensure that customers are accessing the right programs for their needs.

Staff Updates

- Jennifer Wood, new District Conservationist, began in March.
- Current staff: Engineer Bradley Soares and Forester Garrett McFall.
- An announcement for Range Conservationist is pending.
- Travel for the Auburn Field Office Range Conservationist is authorized to assist the Jackson LPO.
- NRCS Area 3 Biologist is vacant and a critical need to assist with bird nesting surveys for anticipated increased forestry work and for helping to plan wildlife practices.

Natural Resources Conservation Service

12200 B Airport Road
Jackson, CA 95642
Phone 209 223-3581

An Equal Opportunity Provider and Employer

ARCD	Grant Period	Amount Awarded	Direct Cost	Indirect Cost	Remaining Advance	Expended to Date	Invoiced	Amount remaining	
Three Meadows (NFWF)		\$ 440,439.12	\$ 411,455.00	\$ 28,984.12	\$ -	\$ 439,535.61		\$ -	
Three Meadows (PGE)		\$ 63,000.00	\$ 63,000.00		\$ -	\$ 63,000.00		\$ -	
Jackson Creek Watershed 8GG20624	11/15/2021 - 3/31/2025	\$ 3,603,152.00	\$ 3,217,100.00	\$ 386,052.00	\$ 844,957.59	\$ 125,533.76		\$ 3,477,618.24	
Chipping - Round 1 19 SFA 143745	extended to 10/31/2022	\$ 190,340.00	\$ 184,400.00	\$ 5,940.00		\$ 189,162.26	\$ -	\$ -	grant complete
Chipping 2021 - Round 2 5GG20102	11/2021 - 3/15/2025	\$ 718,292.00	\$ 652,993.00	\$ 65,299.00		\$ 28,888.24	\$ 28,888.24	\$ 689,403.76	
NACD 2021 - Round 4	5/28/2021 - 6/30/2022	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00		\$ -	grant complete
Mitchell Mine Fuel Break 2CA05282	6/10/2021 - 6/9/2024	\$ 327,700.00	\$ 294,930.00	\$ 32,770.00		\$ 1,547.90		\$ 326,152.10	
RCPD	5/15/2019 - 8/31/2023	\$ 312,362.00	\$ 312,362.00	n/a		\$ 273,146.67	\$ 5,694.74	\$ 39,215.33	
Healthy Soils - Round 1 19-0876-000-SO	1/13/2020 - 3/31/2023	\$ 59,996.28	\$ 49,996.90	\$ 9,999.38		\$ 41,291.15	\$ -	\$ -	grant complete
Healthy Soils - Round 2 21-0540-000-SG	10/1/2021 - 10/1/2024	\$ 60,000.00	\$ 50,000.00	\$ 10,000.00		\$ 22,001.69	\$ 5,416.87	\$ 37,998.31	
WCB Grant		\$ 251,000.00	\$ 100,000.00					\$ 251,000.00	
NACD 2022 - Round 5		\$ 100,000.00	\$ 100,000.00			\$ 17,949.27	\$ 17,949.27	\$ 82,050.73	
Misc Receivables								\$ -	
AFSC Staff Time							\$ 39,477.49		
LCRCD Staff Time							\$ 2,173.64		
SAWQA Staff Time							\$ 9,595.92		
		\$ 6,226,281.40	\$ 5,536,236.90	\$ 539,044.50	\$ 844,957.59	\$ 1,302,056.55	\$ 109,196.17	\$ 4,903,438.47	
					*Deferred Rev		*Accounts Rec		

SAWQA

	Amount Billed	Amount Received	Amount Due
Member Fees		\$307,054.50	

Amador Resource Conservation District

06/09/23

Balance Sheet

Accrual Basis

As of May 31, 2023

	<u>May 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
101768 · Sac/Ama Water Quality Alliance	423,288.65
101769 · Amador RCD	1,123,476.61
Total Checking/Savings	1,546,765.26
Accounts Receivable	
11000 · Accounts Receivable	109,197.09
Total Accounts Receivable	109,197.09
Total Current Assets	1,655,962.35
TOTAL ASSETS	<u>1,655,962.35</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	-0.01
24500 · Accrued Time Off	5,222.70
25800 · Unearned or Deferred Revenue	844,957.58
Total Other Current Liabilities	850,180.27
Total Current Liabilities	850,180.27
Total Liabilities	850,180.27
Equity	
30000 · Opening Balance Equity	714,685.99
32000 · Retained Earnings	-48,336.39
Net Income	139,432.48
Total Equity	805,782.08
TOTAL LIABILITIES & EQUITY	<u>1,655,962.35</u>

**Amador Resource Conservation District
Profit & Loss Budget vs. Actual**

July 2022 through May 2023

Accrual Basis

	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
45000 · Investments				
45030 · Interest-Savings, Short-term CD	2,593.71	1,000.00	1,593.71	259.4%
Total 45000 · Investments	2,593.71	1,000.00	1,593.71	259.4%
46400 · Other Types of Income				
46420 · Partnership Contracts	95,986.85	105,072.00	(9,085.15)	91.4%
46430 · Miscellaneous Revenue	250.00		250.00	100.0%
46440 · PACE Program	750.00		750.00	100.0%
46460 · AG TA Task Force	1,300.00		1,300.00	100.0%
Total 46400 · Other Types of Income	98,286.85	105,072.00	(6,785.15)	93.5%
47890 · Program Income				
47891 · Grant Income	461,061.68	827,974.00	(366,912.32)	55.7%
47894 · Admin Fee (Indirect Cost)	35,468.77	115,607.00	(80,138.23)	30.7%
Total 47890 · Program Income	496,530.45	943,581.00	(447,050.55)	52.6%
Total Income	597,411.01	1,049,653.00	(452,241.99)	56.9%
Gross Profit	597,411.01	1,049,653.00	(452,241.99)	56.9%
Expense				
50100 · Payroll Expenses	229,044.14	192,807.00	36,237.14	118.8%
51000 · Insurance				
51500 · Insurance - Liability, D and O	5,106.56	6,000.00	(893.44)	85.1%
Total 51000 · Insurance	5,106.56	6,000.00	(893.44)	85.1%
52000 · Memberships and Dues	2,684.36	3,000.00	(315.64)	89.5%
52200 · Office Expenses				
52200-1 · Office Equipment	906.48	2,000.00	(1,093.52)	45.3%
52200-2 · Postage, Mailing Service	232.00	200.00	32.00	116.0%
52200-3 · Printing and Copying	1,195.18	1,200.00	(4.82)	99.6%
52200-4 · Supplies	184.45	1,000.00	(815.55)	18.4%
52200-5 · Telephone, Telecommunications	853.80	1,200.00	(346.20)	71.2%
52200-6 · Advertising	220.00	1,500.00	(1,280.00)	14.7%
52200-7 · Software	1,038.72	3,000.00	(1,961.28)	34.6%
52200-8 · Website	560.95		560.95	100.0%
52200-9 · Tech Support	94.44		94.44	100.0%
Total 52200 · Office Expenses	5,286.02	10,100.00	(4,813.98)	52.3%
52300 · Professional Services				
52300-2 · Project Administration	3,432.52		3,432.52	100.0%
52300-4 · Consulting	3,532.06		3,532.06	100.0%
52321 · Auditor's Services	4,975.00	10,000.00	(5,025.00)	49.8%
52383 · Bookkeeping	3,704.17	4,000.00	(295.83)	92.6%
52300 · Professional Services - Other		5,000.00	(5,000.00)	
Total 52300 · Professional Services	15,643.75	19,000.00	(3,356.25)	82.3%
52800 · Special Departmental Expenses				
52800-1 · Community Garden	950.48	1,200.00	(249.52)	79.2%
52800-3 · Fair Booth		600.00	(600.00)	
52822 · Mini Grants		5,000.00	(5,000.00)	
Total 52800 · Special Departmental Expen...	950.48	6,800.00	(5,849.52)	14.0%
52900 · Travel and Meetings				
52905 · Travel and Transportation				
52905-1 · Mileage	1,087.41	3,000.00	(1,912.59)	36.2%
52905 · Travel and Transportation - Ot...		500.00	(500.00)	
Total 52905 · Travel and Transportation	1,087.41	3,500.00	(2,412.59)	31.1%
52910 · Convention and Meetings	1,321.00	2,000.00	(679.00)	66.1%
Total 52900 · Travel and Meetings	2,408.41	5,500.00	(3,091.59)	43.8%
54138 · Contractor Services				
54138-1 · Groundwork Contractor	80,675.68	577,270.00	(496,594.32)	14.0%
54138-2 · Professional Service Contractor	106,031.73	150,325.00	(44,293.27)	70.5%
Total 54138 · Contractor Services	186,707.41	727,595.00	(540,887.59)	25.7%
54200 · Partner Payments	10,663.63		10,663.63	100.0%
65100 · Other Types of Expenses				
65160 · Grant Supplies/Costs	7,945.96	9,733.00	(1,787.04)	81.6%
Total 65100 · Other Types of Expenses	7,945.96	9,733.00	(1,787.04)	81.6%
Total Expense	466,690.72	980,535.00	(513,844.28)	47.6%
Net Ordinary Income	130,720.29	69,118.00	61,602.29	189.1%

**Amador Resource Conservation District
Profit & Loss Budget vs. Actual**

July 2022 through May 2023

Accrual Basis

	<u>Jul '22 - May 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
80000 · Ask My Accountant		25,000.00	(25,000.00)	
Total Other Expense		25,000.00	(25,000.00)	
Net Other Income		(25,000.00)	25,000.00	
Net Income	<u>130,720.29</u>	<u>44,118.00</u>	<u>86,602.29</u>	<u>296.3%</u>

Amador Resource Conservation District

SAWQA Profit & Loss

July 2022 through May 2023

	<u>Jul '22 - May 23</u>
Ordinary Income/Expense	
Income	
45000 · Investments	
45030 · Interest-Savings, Short-term CD	4,869.66
Total 45000 · Investments	<u>4,869.66</u>
47890 · Program Income	
47895 · SAWQA Member Fees	307,542.20
Total 47890 · Program Income	<u>307,542.20</u>
Total Income	<u>312,411.86</u>
Gross Profit	312,411.86
Expense	
51000 · Insurance	
51500 · Insurance - Liability, D and O	2,809.72
Total 51000 · Insurance	<u>2,809.72</u>
52200 · Office Expenses	
52200-2 · Postage, Mailing Service	533.12
52200-3 · Printing and Copying	582.42
52200-7 · Software	3,598.00
Total 52200 · Office Expenses	<u>4,713.54</u>
52300 · Professional Services	
52300-2 · Project Administration	732.55
52300-6 · Monitoring and Reporting	57,040.43
52384 · State Board Oversight	223,577.44
Total 52300 · Professional Services	<u>281,350.42</u>
54138 · Contractor Services	8,208.61
54200 · Partner Payments	3,622.74
Total Expense	<u>300,705.03</u>
Net Ordinary Income	<u>11,706.83</u>
Net Income	<u><u>11,706.83</u></u>

Amador RCD
Executive Director Report
Prepared for: June 15th 2023 Board Meeting

Current Projects Updates:

Community Chipping Program: Community Events and Roadside Chipping is continuing.

Healthy Soil Program Technical Assistance Funding- Molly continues to provide TA to current awardees.

Forest Health Assistance Program (FHAP): ARCD is accepting site visit requests from all three counties. ARCD staff is conducting site visits as requested. Funding has been extended to the end of August.

Jackson Creek Forest Health Project: Work will continue until June 30th and then stop until Fall 2023 due to fire risk.



Roughly 100 acres have been completed.

WCD Block Grant: Working to develop project requirements for habitat projects, likely opening up application in July.

Project Manager: Forestry Project Manager position was accepted by Gordon Long, Gordon has worked with the ARCD as a Natural Resource for 5 years and Natural Resource Technician. Gordon will be started as the full time project manager on July 3rd.

Website: Website has been transferred to Streamline. Let Megan know any comments for changes/additions.

CARCD Legislative Committee: I've been participating in the CARCD legislative committee as the Sierra Nevada representative. If there are any natural resource bills that you'd like me to elevate to this committee, please let me know.

AB338: Expands the definition of "public works" for the purpose of the payment of prevailing wages, beginning on January 1, 2025, to also include fuel reduction work paid for in whole or in part by public funds performed as part of a fire mitigation project, including, but not limited to, residential chipping, rural road fuel breaks, fire breaks, and vegetation management (See CARCD Letter/Summary).

Upcoming Funding/Projects:

NACD 2023: Application for another year of TA funding is available. The ARCD plans to request the same as in previous years, \$100k for one position to NRCS workload. Applications due August 6th.

Defensible Space Assistance Project: Grant submitted to Calfire, awaiting award information.

CaFSC Funding Opportunity: Megan is working on an application to CaFSC to be submitted this week.

Healthy Soils Incentive Program Block Grant Application: Placer RCD is taking the lead with application, due June 19th.

Carbon Hub (Natural & Working Lands Hub) Funding: ARCD is finalizing the agreement with CCI and has advertised the position.

Upcoming Meetings/Events: Amador County Fair July 27th-30th, 2023

SAWQA Report

Prepared for: June 15th 2023 Board Meeting

General Updates

Reporting is at 96% complete.

Fee payments at 92% complete.

INMP reports will be pulled by Land IQ (for the first round of review), this Friday the 16th.

Membership report is due on July 10.

Certified mail for cancellations went out just this past weekend to 15 people. (Cancellations are for lack of payment. Non-reporters are handled by a letter from Gurbinder/RWB).

RWB has been much more active this year with sending letters and following up. We have enrolled several people from their enforcement letters.

After the membership list is submitted, we plan to use the next few months to reach out to new owners of previously enrolled/ sold parcels.

Grand Island N Exceedance Update:

Grand Island follow up on N exceedances seems to be on hold. The Regional Board is focused on getting non-members enrolled.

Exceedances

SAWQA Exceedance Report Summary 2021-2023				
Sample Date	Site	Analyte	Result	Trigger Limit
12/28/2021	Grand Island Drain*	Nitrate+Nitrite as N	20 mg/L	10 mg/L
12/29/2021	Grand Island Drain	E.coli	816.4MPN/100mL	235MPN/100mL
4/21/2022	Grand Island Drain	E.coli	275.5MPN/100mL	235MPN/100mL
4/21/2022	Grand Island Drain	Hyalella azteca survival	76.5% of Control	% of control
4/21/2023	Cosumnes River at Twin Cities Road	Hyalella azteca survival	59.7% of Control	% of control
5/19/2022	Grand Island Drain	E.coli	313MPN/100mL	235MPN/100mL
7/20/2022	Grand Island Drain	E.coli	435.2MPN/100mL	235MPN/100mL
8/18/2022	Grand Island Drain	E.coli	325.5MPN/100mL	235MPN/100mL
9/28/2022	Grand Island Drain	E.coli	524.7MPN/100mL	235MPN/100mL
12/21/2022	Grand Island Drain	Nitrate+Nitrite as N	11 mg/L	10 mg/L
2/16-23/2023	Grand Island Drain	pH	5.83 -log[H+]	6.5 -log[H+]
2/16-23/2023	Grand Island Drain	Specific Conductivity	1,1015 µS/cm	700 µS/cm
2/16-23/2023	Grand Island Drain	Discharge**	0 CFS	NA

*Grand Island at Leary Road

**Discharge recorded as zero due to no measurable flow. Discharge and/or velocity measurements are provided as relevant site conditions when field measurements exceed water quality objectives. Discharge and velocity measurements do not constitute exceedances themselves, because they are not associated with flow objectives.