

AMADOR RESOURCE CONSERVATION DISTRICT Board of Directors Meeting Agenda

Monday, August 28, 2023

Time: 4:00pm - 5:30pm Location: 12200-B Airport Rd, Jackson CA 95642

Virtual attendance via video conference or telephone is available:

Google Meet: meet.google.com/hyh-zwww-ngn

Telephone: (612) 470-1917 - PIN 294-465-236#

ARCD Directors: Steve Cannon, Carol Marz, Emily Taylor, Dan Port, Dr. Kelsi Williams
Executive Director: Amanda Watson

Approval of agenda for this date, and any and all off-agenda items, must be approved by the Board of Directors Pursuant to Para 5495.2 of the government code. Oral communications by the public for items not appearing on the agenda consideration of "emergency or "subsequent need" items not appearing on the agenda cal. gov` t code 54954.2(b)(2).

Item #	Time	Topic
1	4:00 - 4:05	Approval of Itemized Warrants - ACTION
2	4:05 - 4:10	Approval of Past Meeting Minutes - ACTION
3	4:10 - 4:15	NRCS Report - <i>Jennifer Wood</i>
4	4:15 - 4:20	Treasurer Report - <i>Dana Simpson</i> - ACTION
5	4:20 - 4:30	Warrant Signing Policy Draft - <i>Dana Simpson</i> - ACTION
6	4:30 - 4:40	ARCD Budget - ACTION
7	4:40 - 4:50	SAWQA Budget - ACTION
8	4:50 - 5:05	Pine Acres NOE Approval - ACTION
9	5:05 - 5:15	ARCD/AFSC Partnership Agreement Amendment - ACTION
10	5:15 - 5:20	Executive Director Transition to Salaried Employee - ACTION
11	5:20 - 5:25	Executive Director Report - <i>Amanda Watson</i>
12	5:25 - 5:30	SAWQA Report - <i>Dan Port</i>
13	5:30	Adjourn

Next ARCD Board of Directors Meeting:

Thursday, September 21st, 2023

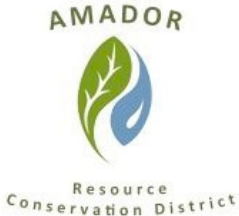
Aug 2023 - ARCD Board Meeting

23-077

Warrant Number	Amount	Pay to	Project	Notes	Approved by	Status
23-077	\$3,004.38	SDRMA	Admin	2023 - 2024 Worker's Comp Ins	AW	del 8/3/23 DS
23-078	\$47.82	Gordon Long	JC/MMFB/Admin	July 2023 Mileage Reimb	AW	del 8/3/23 DS
23-079	\$472.50	Molly Taylor	JC/HSP/WCB	July 2023	AW	del 8/3/23 DS
23-080	\$2,261.01	Jill Damskey	SAWQA	April - June 2023	AW	del 8/3/23 DS
23-081	\$2,304.85	Gold Ridge RCD	HSP	Inv 1 - Riparian Forest Buffer Assistance	AW	del 8/22/23 DS
23-082	\$1,983.67	ACES	Chipping 2	Inv 699734 - July 2023	AW	del 8/22/23 DS
23-083	\$3,477.73	Tuolumne County RCD	RCPP	Inv 230620 RCPP	AW	del 8/22/23 DS
23-084	\$250.00	KVGCC	Chipping 2	Inv 23060138 June 2023	AW	del 8/22/23 DS
23-085	\$146.58	City of Jackson	Admin	Water Bill 06/20/23 - 07/20/23		
23-086	\$10,493.29	Timber Ridge	Chipping 2	July 2023 tickets		
23-087	\$1,594.93	Amanda Watson	Admin	July Credit Card - software, postage, printer, coloring contest prizes, fair tickets		
23-088	\$1,676.80	Amanda Watson	Admin	May/June Credit Card - software, Gordon's computer		
23-089	\$8,478.63	UCCE	MMFB	Inv 69675364 June 2023		
23-090	\$33,788.35	UCCE	Jackson Creek	Inv 69673294 June 2023		
23-091	\$934.30	UCCE	MMFB	Inv69987270 July 2023		

ARCD Income

Check Date	Check From	Project	Notes	Status



12200-B Airport Rd
Jackson, CA 95642
Phone: 209-223-65643
Email: ARCD@amadorrccd.org
Web: www.amadorrccd.org

Directors
Steve Cannon, Carole Marz, Dan Port, Emily Taylor, Dr. Kelsi Williams

Minutes for Regular Meeting of July 20, 2023

Called to order on July 20, 2023 at 2:04 p.m. at 12200-B Airport Road, Jackson, CA

Present were: Directors Cannon, Marz, Port, Taylor
Executive Director Amanda Watson, Dana Simpson, Jennifer Wood, Jason Hunter, Jen Jobart

Motion to approve the agenda by Director Marz, 2nd by Director Taylor. Roll call vote: Port-aye, Marz – aye, Taylor – aye, Cannon - aye. Motion passed

No oral communications

Minutes of June 2023: Director Taylor moved to approve, 2nd by Director Marz. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Cannon - aye. Motion passed

Motion to approve warrants for \$175,175 & \$156,975 (Jackson Creek project #s 23-069 & 23-074) made by Director Port, seconded by Director Marz. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Cannon - aye. Motion passed.

NRCS Report (attached): D.C. Wood reported on the Joint Chief's Program (USFS/NRCS). Range Conservationist position is not currently up to be filled. Amanda will contact Johnny and discuss need. Soil Conservationist will be starting work soon. Question came up as to whether X-118 standards for biologist position are still being used (intent is to see if Tamryn could qualify).

Treasurer Report: Fiscal year ended on June 30. Net income was \$142K. ARCD budget in good shape. SAWQA financial situation is good. More member fees are coming in. Dana will show \$28K going from SAWQA to the RCD and the final report will reflect that change.

ARCD Budget: First review done in this meeting. Approval of the final budget in the August meeting

SAWQA Budget: Draft reviewed and final will be voted on in August meeting.

Wildlife Habitat Boxes: Calaveras County RCD wants to transfer the administration of this two county project to the oversight of the ARCD. Director Port moved to take this on if CCRCDC votes tonight to transfer the project. Director Marz 2nd the motion. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Cannon - aye. Motion passed.

AMADOR



Resource
Conservation District

12200-B Airport Rd
Jackson, CA 95642
Phone: 209-223-65643
Email: ARCD@amadorrccd.org
Web: www.amadorrccd.org

Directors

Steve Cannon, Carole Marz, Dan Port, Emily Taylor, Dr. Kelsi Williams

Education Committee Report: Director Taylor reported that the coloring contest for kids will be happening at the County Fair booth. Prize budget was proposed as \$200 with 4 classes of competitors. The emphasis of the contest will be forest health. Director Taylor moved to approve the \$200 budget. 2nd to the motion by Director Port. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Cannon - aye. Motion passed

Executive Director Report (attached): Generally, things going well. Everyone is busy.

H.R. Support: The use of BizHaven was discussed as a way of keeping us on track with human resource issues and programs. Cost would be \$525/month and assistance is provided on demand without any additional cost. Motion to enter into contract with BizHaven made by Director Taylor, 2nd by Director Marz. Roll call vote: Port- aye, Marz – aye, Taylor – aye, Cannon - aye. Motion passed

SAWQA Report: Irrigator reporting is being done. 2022 reporting on-line is done. A list of participants will be sent to the Regional Board.

Other items: A thank you note was received from our scholarship recipient, Abigail Thomas.

Meeting Adjourned: 3:45 p.m.



USDA-NRCS Report by Jennifer Wood, District Conservationist, Jackson LPO August 2023

Environmental Quality Incentives Program (EQIP), Conservation Stewardship Program (CSP) and Conservation Incentives Program (CIC)

- Administration on-going on 66 active conservation contracts to treat 24,195 acres, with 3.46 million dollars obligated.
- There is a total of 11 FY' 23 contracts obligating approximately \$500,000 on approximately 3500 acres for range and forestry conservation activities.

Summary of new contracts by county

FY '23 Contracts	Amador	Calaveras	Tuolumne
Range	1 EQIP, 1 CSP	1 EQIP, 2 CSP	1 CSP
Forestry	1 EQIP, 1 CSP	1 EQIP	1EQIP
Disaster			1EQIP

Program Deadlines

- There is a September 4th deadline for proposals for the Joint Chiefs Landscape Restoration Partnership - FY24. This is focused on the boundaries of Forest Service and private lands. TCRCD is looking into putting something in for this round, and the Amador RCD and the Jackson LPO has reached out to the El Dorado NF District Ranger in Amador County. These proposals are best with well-scoped projects, so successful project proposals for next year are more likely.

Partnerships/Planning

- Attended the Tuolumne RCD Soils Forum to assess interest in Healthy Soils Programs
- A Local Workgroup meeting is on the horizon to get input about program and resource concern priorities.
- A backlog of 75 applications that have not received site visits are being addressed in the order they came in. There is backlog of at least 125 requests for planning in addition to the applicant list.
- Applications are accepted year-round. It is unlikely that new rangeland applicants will get a site visit this year due to the backlog. Exceptions could include candidates for CSP or new fund pools and initiatives.
- There are new opportunities to assist the Tribes, and building relationships with the Tribes is a priority for the Area and the office. There is also a fund pool specifically for Native American owners and operators.

- An additional priority is coordinating closely with the RCDs, UCCE, and other agencies and partners to ensure that customers are accessing the right programs for their needs. The Tuolumne RCD Cooperative Agreement with NRCS will assist with organizing the resources to help us all deliver a consistent set of information to customers. The Amador RCD and Fire Safe Council have a one-page Fire Preparedness Resources Guide that has been shared with Tuolumne and Calaveras RCDs. The production of similar guides for all three counties and for other land activities is written into the pending Tuolumne RCD Cooperative Agreement.
- A casual meet and greet is scheduled for RCD, UCCE, and NRCS for staff at the Jackson Office. An outreach event focused on FSA loan programs in Tuolumne was suggested by the FSA office in Modesto for early October – NRCS, TCRCD, and other agencies will be there as well.

Staff Updates

- Range Conservationist Cathy Cahoon from the Auburn Field Office has been helping to address the rangeland customer backlog on a limited basis. A NRCS Range Conservationist announcement went out (as an entry-level GS-5,7,9) for several offices in Area 3 and for other areas in CA and the West. There is still a GS 9-11 vacancy on the books, but the deployment of national hiring bundles have taken precedence over individual positions.
- A Tribal Intern conversion to Soil Conservationist is scheduled to start at the end of August. This will be a brand-new planner, needing training from the ground up.
- NRCS Area 3 Biologist is vacant. Biology assistance is a critical need to conduct bird nesting surveys for anticipated increased forestry work and for helping to plan wildlife practices.
- Current staff: District Conservationist Jennifer Wood, Engineer Bradley Soares and Forester Garrett McFall

Grant Progress Tracking 07/31/2023

ARCD	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Remaining Advance</u>	<u>Expended to Date</u>	<u>Invoiced</u>	<u>Amount remaining</u>
Jackson Creek Watershed 8GG20624	11/15/2021 - 3/31/2025	\$ 3,603,152.00	\$ 3,217,100.00	\$ 386,052.00	\$ 467,427.21	\$ 503,064.09		\$ 3,100,087.91
Chipping 2021 - Round 2 5GG20102	11/2021 - 3/15/2025	\$ 718,292.00	\$ 652,993.00	\$ 65,299.00		\$ 67,305.23	\$ 45,927.15	\$ 650,986.77
Mitchell Mine Fuel Break 2CA05282	6/10/2021 - 6/9/2024	\$ 327,700.00	\$ 297,910.00	\$ 29,790.00		\$ 13,658.50		\$ 314,041.50
RCPP	5/15/2019 - 8/31/2023	\$ 312,362.00	\$ 312,362.00	n/a		\$ 288,127.92	\$20,677.00	\$ 24,234.08
Healthy Soils - Round 2 21-0540-000-SG	10/1/2021 - 10/1/2024	\$ 60,000.00	\$ 50,000.00	\$ 10,000.00		\$ 24,080.15	\$ 1,955.21	\$ 35,919.85
NACD 2022 - Round 5		\$ 100,000.00	\$ 100,000.00		\$ 1,344.54	\$ 27,415.57		\$ 72,584.43
WCB Grant - Carbon Farms		\$ 251,000.00	\$ 251,000.00			\$ 267.16		\$ 250,732.84
WCB Grant - Wildlife Habitat		\$ 200,000.00						\$ 200,000.00
Defensible Space	Awarded, but not executed yet	\$ 633,584.00						\$ 633,584.00
Misc Receivables							\$ 365.00	\$ -
AFSC Staff Time							\$ 51,725.07	
LCRCD Staff Time							\$ 3,293.40	
SAWQA Staff Time								
		<u>\$ 6,206,090.00</u>	<u>\$ 4,881,365.00</u>	<u>\$ 491,141.00</u>	<u>\$ 468,771.75</u>	<u>\$ 923,918.62</u>	<u>\$ 123,942.83</u>	<u>\$ 5,282,171.38</u>
					*Deferred Rev	*Accounts Rec		

SAWQA

	<u>Amount Billed</u>	<u>Amount Received</u>	<u>Amount Due</u>
Member Fees			

Amador Resource Conservation District
Balance Sheet
As of July 31, 2023

	Jul 31, 23
ASSETS	
Current Assets	
Checking/Savings	
101768 · Sac/Ama Water Quality Alliance	429,718.80
101769 · Amador RCD	847,658.10
Total Checking/Savings	1,277,376.90
Accounts Receivable	
11000 · Accounts Receivable	123,942.81
Total Accounts Receivable	123,942.81
Total Current Assets	1,401,319.71
TOTAL ASSETS	1,401,319.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	18,712.93
Total Accounts Payable	18,712.93
Other Current Liabilities	
24500 · Accrued Time Off	5,375.83
25800 · Unearned or Deferred Revenue	468,771.74
Total Other Current Liabilities	474,147.57
Total Current Liabilities	492,860.50
Total Liabilities	492,860.50
Equity	
30000 · Opening Balance Equity	714,685.99
32000 · Retained Earnings	177,636.81
Net Income	16,136.41
Total Equity	908,459.21
TOTAL LIABILITIES & EQUITY	1,401,319.71

Amador Resource Conservation District
Profit & Loss
July 2023

	Jul 23
Ordinary Income/Expense	
Income	
46400 · Other Types of Income	
46009 · Partnership Contracts	13,674.36
Total 46400 · Other Types of Income	13,674.36
47890 · Program Income	
47891 · Grant Income	183,042.06
47894 · Admin Fee (Indirect Cost)	21,556.88
Total 47890 · Program Income	204,598.94
Total Income	218,273.30
Gross Profit	218,273.30
Expense	
50100 · Payroll Expenses	
50100-1 · Payroll Expense	21,613.29
50100-2 · Vacation Expense	2,721.00
50310 · Payroll Tax Expense	0.00
50100 · Payroll Expenses - Other	660.00
Total 50100 · Payroll Expenses	24,994.29
51000 · Insurance	
50600 · Worker's Compensation Insurance	3,004.38
Total 51000 · Insurance	3,004.38
52200 · Office Expenses	
52200-4 · Supplies	635.47
Total 52200 · Office Expenses	635.47
52300 · Professional Services	
52383 · Bookkeeping	362.66
Total 52300 · Professional Services	362.66
52800 · Special Departmental Expenses	
52800-1 · Community Garden	121.99
Total 52800 · Special Departmental Expenses	121.99

Amador Resource Conservation District
Profit & Loss
July 2023

	<u>Jul 23</u>
52900 · Travel and Meetings	
52905 · Travel and Transportation	
52905-1 · Mileage	47.82
Total 52905 · Travel and Transportation	<u>47.82</u>
Total 52900 · Travel and Meetings	47.82
54138 · Contractor Services	
54138-1 · Groundwork Contractor	162,858.11
54138-2 · Professional Service Contractor	8,951.13
Total 54138 · Contractor Services	<u>171,809.24</u>
65100 · Other Types of Expenses	
65160 · Grant Supplies/Costs	325.00
Total 65100 · Other Types of Expenses	<u>325.00</u>
Total Expense	<u>201,300.85</u>
Net Ordinary Income	<u>16,972.45</u>
Net Income	<u><u>16,972.45</u></u>

Amador Resource Conservation District

WARRANT SIGNING POLICY - DRAFT

May 20th, 2021

The purpose of this policy is to ensure that the District obtains a transparent procedure in the signing of warrants. Warrants are defined as: a document of authorization submitted to Amador County for the payment of goods and/or services to be paid out of the Amador Resource Conservation District account and/or the Sacramento/Amador Water Quality Alliance account.

1. WARRANT SIGNING APPROVAL

There are two levels of warrant signing authority: Board Signature, and ~~District Manager-Executive Director/Fiscal Manager~~ Signature. The maximum warrant amount refers to the total invoice and/or receipt amount that can be approved, signed, and submitted to Amador County for payment.

A. Board Signature Required for Payment In Excess of \$5000

If an invoice exceeds Five Thousand Dollars (\$5000) the associated warrant must be approved by a majority of a Board quorum. Warrants will be presented to the Board for approval in a warrant summary submitted to the Board at each Board Meeting. The warrant of the approved invoice must be signed by either the Board President or the Board Treasurer.

B. ~~District Manager-Executive Director/Fiscal Manager~~ Approval for Purchases Not Exceeding \$5000

The ~~District Manager-Executive Director/Fiscal Manager~~ may pay invoices, sign warrants and submit associated warrants to Amador County for payment for invoices not exceeding Five Thousand Dollars (\$5000). The ~~District Manager-Executive Director/Fiscal Manager~~ must provide a summary of all warrants submitted ~~to the~~ County for payment in the previous month at each regularly scheduled Board Meeting. The warrant summary must indicate the date and associated funding source for each payment on the warrant summary.

C. Board Signature Required for Payment of ~~District Manager-Executive Director~~ Expenses

All invoices and associated warrants that will reimburse ~~and/or pay for the staff time of the District Manager-Executive Director~~ ~~but must~~ be approved by a majority of a Board quorum. Invoices will be presented to the Board for approval as a warrant summary submitted to the Board at each Board Meeting. The warrant of the approved invoice must be signed by either the Board President or the Board Treasurer.

2. CONFLICT OF INTEREST

No District employee or Board Member will be responsible for signing a warrant that reimburses or pays for the time of said person.

2023 - 2024 Budget - Draft			
	Unrestricted Revenue	Grant Revenue	Total Budget 23-24
Revenue:			
44100 Interest	\$ 2,500.00	\$0.00	\$ 2,500.00
AFSC Contract Income	\$ 14,000.00	\$175,000.00	\$ 189,000.00
SAWQA Bookkeeping	\$ 25,000.00	\$0.00	\$ 25,000.00
Jackson Creek Watershed (50%)	\$ 174,125.10	\$1,451,042.50	\$ 1,625,167.60
Mitchell Mine Maintenance (100%)	\$ 29,543.90	\$295,439.00	\$ 324,982.90
Healthy Soils 2 (90%)	\$ 5,481.90	\$27,409.50	\$ 32,891.40
RCPD Round 1(remaining)	\$ 6,000.00	\$30,000.00	\$ 36,000.00
RCPD Round 2	\$ 10,000.00	\$50,000.00	\$ 60,000.00
NACD		\$60,000.00	\$ 60,000.00
CalFire Chipping (85%)	\$ 52,029.18	\$520,291.80	\$ 572,320.98
WCB - Carbon Farm		\$ 125,000.00	\$ 125,000.00
WCB - Wildlife Structures		\$ 86,000.00	\$ 86,000.00
Block Grant TA		\$ 20,000.00	\$ 20,000.00
Defensible Space (25%)	\$ 12,260.37	\$ 102,169.75	\$ 114,430.12
Total Unrestricted Revenue	\$ 330,940.45	\$ 2,942,352.55	\$ 3,273,293.00
	Admin Expenses (Indirect Costs)	Grant Expenses (Direct Costs)	
Salaries and Wages (50100)			
Executive Director (AW)	\$ 8,619.00	\$ 101,280.00	\$ 109,899.00
Administrative & Finance Manager (DS)	\$ 30,323.00	\$ 9,596.00	\$ 39,919.00
Education & Outreach Coord (MW)		\$ 30,915.00	\$ 30,915.00
Natural Resource Technician/Project Coord (TZ)		\$ 63,187.00	\$ 63,187.00
Forestry Project Manager (GL)		\$ 88,251.00	\$ 88,251.00
Natural and Working Lands Regional Coordinator (TBD)		\$ 88,251.00	\$ 88,251.00
Natural Resource Specialist (TBD)		\$ 63,187.00	\$ 63,187.00
Insurance			
51500 Liability Insurance	\$ 3,000.00		\$ 3,000.00
50600 Worker's Comp Insurance	\$ 3,000.00		\$ 3,000.00
Professional Fees			
52300 Professional Fees	\$ 5,000.00		\$ 5,000.00
52321 Audit (every other year)	\$ 10,000.00		\$ 10,000.00
Human Resources Support	\$ 6,300.00		\$ 6,300.00
52383 Bookkeeping	\$ 4,000.00		\$ 4,000.00
Memberships and Dues			
52000 Dues, Memberships, Fees	\$ 3,000.00		\$ 3,000.00
Office Expense (52200)			
52200-1 Office Equipment	\$ 15,000.00		\$ 15,000.00
52200-2 Postage	\$ 300.00		\$ 300.00
52200-3 Printing and Copying	\$ 1,200.00		\$ 1,200.00
52200-4 Office Supplies	\$ 1,000.00		\$ 1,000.00
52200-5 Telephone	\$ 1,200.00		\$ 1,200.00
52200-6 Advertising	\$ 1,500.00		\$ 1,500.00
52200-7 Software	\$ 3,000.00		\$ 3,000.00
52200-8 Website	\$ 600.00		\$ 600.00
52800-9 Tech Support	\$ 150.00		\$ 150.00
Special Projects			
52800-1 Garden	\$ 800.00		\$ 800.00

52822 Mini-Grants/Scholarships	\$	5,000.00		\$	5,000.00	
52393 Fair Booth	\$	600.00		\$	600.00	
Travel						
Hotel/Per Diem	\$	500.00		\$	500.00	
Conference, Convention, Meetings	\$	2,000.00		\$	2,000.00	
Mileage	\$	500.00	\$	5,384.50	\$	5,884.50
Contractor (54138)						
54138-1 Groundwork Contractor			\$	1,760,991.50	\$	1,760,991.50
54138-2 Professional Services Contractor			\$	453,600.00	\$	453,600.00
Grant Costs						
Grant Supplies			\$	79,420.00	\$	79,420.00
Other Grant Costs			\$	15,904.80	\$	15,904.80
Reserves	\$	150,000.00			\$	150,000.00
Total Indirect Costs:	\$	256,592.00		\$2,759,967.80	\$	3,016,559.80
Income Less Expenses	\$	74,348.45	\$	182,384.75	\$	256,733.20

DRAFT

2023/24 SAWQA Budget

EXPENSES	2022/23 Budget	2022/23 Actual	2023/24 Budget	
Sacramento Valley Water Quality Coalition				
52383 Monitoring and Reporting	\$ 165,676.00	\$ 139,878.52	\$ 165,676.00	
52383 State Fees	\$ 140,739.00	\$ 140,739.35	\$ 140,740.00	
52383 Last Year Carryover				
Subtotal	\$ 306,415.00	\$ 280,617.87	\$ 306,416.00	
Local Administration				
52250 Office Expense-Other Depts	\$ 21,403.00	\$ 45,570.08	\$ 21,403.00	Bookkeeping
52300 Project Administration	\$ 20,000.00	\$ 18,458.11	\$ 20,000.00	Amanda/Lindsey
52383 Technical Assistance	\$ 2,000.00	\$ -	\$ 2,000.00	SECP trainings
51500 Insurance	\$ 2,200.00	\$ 2,809.72	\$ 3,000.00	
52328 Audit	\$ 3,500.00	\$ -	\$ 3,500.00	
52200 Office Expense	\$ 5,000.00	\$ 4,892.05	\$ 5,000.00	
52382 Recordkeeping	\$ 20,000.00	\$ 10,291.11	\$ 20,000.00	Jill/Lindsey
Subtotal	\$ 74,103.00	\$ 82,021.07	\$ 74,903.00	
Total	\$ 380,518.00	\$ 362,638.94	\$ 381,319.00	
REVENUES				
Member Fees	\$ 346,300.00	\$ 373,645.25	\$ 346,300.00	
Delinquent Fees	\$ -			
Fee Refunds	\$ -			
Interest	\$ 3,000.00	\$ 4,869.66	\$ 5,000.00	
Totals	\$ 349,300.00	\$ 378,514.91	\$ 351,300.00	
Balance This Year	\$ (31,218.00)	\$ 15,875.97	\$ (30,019.00)	
Carryover from last year	\$ 411,582.00	\$ 411,582.00	\$ 427,457.97	
Approximate End of Year Balance	\$ 380,364.00	\$ 427,457.97	\$ 397,438.97	

	Cost per Acre	Non-Delta Acres (irrigated)	Cost per Acre	Delta Acres (farmable)	Member Fees (includes Admin Fee)
2019/20	\$ 2.50	56,410	\$ 2.25	62,483	\$ 302,411.75
2020/21	\$ 2.50	54,000	\$ 2.25	50,000	\$ 268,300.00
2021/22	\$ 2.75	104,531	n/a	n/a	\$ 308,260.25
2022/23	\$ 3.25	54,000	\$ 3.00	50,000	\$ 346,300.00

\$40 per member	
520 payers	
Admin Fee:	\$20,800

NOTICE OF EXEMPTION



State of California
The Natural Resources Agency
California Department of Forestry and Fire Protection (CAL FIRE)

PROJECT TITLE	Pine Acres Fuelbreak Maintenance		
PROJECT LOCATION	Pine Grove	COUNTY	Amador
LEAD AGENCY	Amador Resource Conservation District (RCD)		
CONTACT	Steve Q. Cannon, President, Amador RCD		
ADDRESS	12200 B Airport Road Jackson, CA 95642	PHONE	(209) 223-3581

PROJECT DESCRIPTION

This project will maintain the existing Pine Acres Fuelbreak so that local communities continue to be protected from catastrophic wildfire. This 8-mile fuelbreak wraps directly around the Pine Acres subdivision. The fuelbreak maintenance will encompass an area of approximately 307 acres. This fuelbreak was constructed under a CALFIRE VMP project beginning in 2002.

The objective of the project is to maintain the existing Pine Acres Fuelbreak to protect approximately 1,000 habitable structures directly adjacent to the fuelbreak from catastrophic fire, to protect the communities of Pine Grove, Volcano, Buckhorn, Pioneer, Jackson, and Sutter Creek, and to protect water quality in the Mokelumne and Cosumnes watersheds. The project will utilize a combination of treatments to reduce or remove incompatible vegetation within the fuelbreak. These treatments may include mastication, hand thinning and chipping, piling and burning, pruning, the application of herbicides and/or other treatment methods. Ground fuels and brush will be masticated, and small conifer and hardwood trees will be thinned. Property owners included in the project have signed Right-of-Entry agreements to allow project work to be performed on their properties. The project area has been flagged on the ground with flagging. **Work will be done outside the required defensible space of 100 feet around homes.**

The intent is for this Notice of Exemption to cover ongoing maintenance of the project in perpetuity.

EXEMPTION STATUS

- Categorical Exemption Type/Section: 14CCR§15304 Minor Alterations to Land
 - Statutory Exemption (state code section):
 - Ministerial (§21080(b)(1); 15268)
 - Declared Emergency (§21080(b)(3); 15269(a))
 - Emergency Project (§21080(b)(4); 15269(b)(c))
-

REASONS PROJECT IS EXEMPT

This project fits under the description for a Class 1 Categorical Exemption to CEQA. Amador RCD staff conducted an environmental review to confirm that no exceptions apply which would preclude the use of a Notice of Exemption for this project. The Amador RCD has concluded that no significant environmental impact would occur to aesthetics, agriculture and forestland/timberland, air quality, biological resources, cultural resources, energy, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use planning, mineral resources, noise, population and housing, public services, recreation, transportation/traffic, utilities and service systems, or wildfire. Documentation of the environmental review completed by the Amador RCD staff is kept on file at the Amador RCD office in Jackson, CA.

DATE RECEIVED FOR FILING

Steve Q. Cannon, President
Amador Resource Conservation District

Date

AFSC/ARCD Partnership Agreement

Amendment 8/ /2023

The amendment to the Partnership Agreement " 70#
" U The proposal is to include the wage rate ranges for each shared employee, as approved by the ARCD for each job position. Below are the current wage rates and the ranges as approved by the ARCD "

ARCD Job Positions			
Billable Rate Ranges			
Title	Min Hourly	Max Hourly	Current Staff Rate
Executive Director	\$ 66.24	\$ 66.24	\$ 66.24
Administrative & Finance Manager	\$ 44.41	\$ 53.70	\$ 47.07
Forestry Project Manager	\$ 48.38	\$ 53.19	\$ 53.19
Education & Outreach Coordinator	\$ 33.89	\$ 40.44	\$ 36.45
Natural Resource Technician/Project Coordinator	\$ 36.45	\$ 40.61	\$ 37.25

Amador RCD
Executive Director Report
Prepared for: August 28th 2023 Board Meeting

Current Projects Updates:

Community Chipping Program: Community Events and Roadside Chipping are continuing.

Healthy Soil Program Technical Assistance Funding- submitted application to Healthy Soils TA funding.

Forest Health Assistance Program (FHAP): ARCD is accepting site visit requests from all three counties. ARCD staff are conducting site visits as requested. Funding has been extended to the end of August.

Jackson Creek Forest Health Project: Gordon is the Project Manager for this project. He is working with project forester to adjust grazing units.

WCB Habitat Structure Grant: ARCD/Calaveras is working to transfer contract to ARCD.

WCB Pollinator Habitat Installation: Staff are planning to wait until HSP funding is announced so that we can advertise this assistance as a bundle. Working on developing a clear description of what practices will be accepted (per grant requirements and CEQA requirements).

Mitchell Mine Fuel Break: Workshops are scheduled for September (flier attached). Staff/forester are working on developing RFP for mastication/maintenance on 180 acres of the fuel break. Solicitation is anticipated to start by the end of September.

Amador Calaveras Tuolumne RCD Partnership (ACT) Update:

RCD staff have been meeting quarterly, we are moving our meetings to monthly to increase coordination as staffing and projects begin to ramp up. The ACT group would like to have an 'introductory' RCD Mixer to host an opportunity for Board Members and lead RCD staff to get to know each other and facilitate future coordination. Save the Date: **September 27th 4:30-7pm, Angel's Camp.**

BizHaven Update: AW and DS have met with BizHaven Rep. and are working on reviewing current practices to ensure compliance with state laws. BizHaven is reviewing policy and will provide feedback within the month of September.

Suggestion Requiring Board Action: Transition ED to a salaried position.

Upcoming Funding/Projects:

NACD 2023: Application submitted for \$100k to fund a position to assist with NRCS workload.

Healthy Soils TA Program (HSP):

- ARCD HSP TA: Application submitted for CDFA for another year of HSP TA funding for Amador RCD. \$60k to assist landowners in applying for HSP funding.
- HSP Block Grant: Placer RCD submitted application, awaiting announcement.

Defensible Space Assistance Project:

- CalFire Grant Award: ARCD was awarded the pilot Defensible Space Grant through CalFire Wildfire Prevention 2023 Grant Cycle. **Great Job Megan!** \$633k awarded that will develop the program/foundation in coordination with partners and FireWise Communities and assist at least 100 low-income/senior/disabled Amador County residents in defensible space and hazard tree removal.

- CaFSC Funding Opportunity: Megan submitted second grant application to CaFSC – awaiting award announcement.

Amador-Alpine-Calaveras-Tuolumne Natural and Working Land Collaborative –

- CCI Carbon Hub (Natural & Working Lands Hub) Funding: still accepting applications for Coordinator. **Please spread the word/ contact AW with any potential applicants to contact.**
- Dept. of Conservation- Climate Smart Management Grant Application. AW met with DOC to discuss the application, awaiting announcement. \$1.8 million for planning, technical assistance, demonstration projects. Highly competitive grant cycle.

Upcoming Meetings/Events:

Mitchell Mine Workshops

September 13th 3-5pm Lupe Road, Pine Grove (Follow Signs)

September 16th 9-11am Lupe Road, Pine Grove (Follow Signs)

ACT Mixer: September 27th 4:30 – 7:00pm Angel’s Camp

Central Sierra Regional Meeting: October 20th El Dorado County RCD Hosting

CARCD Annual Conference: The CARCD 78th Annual Conference will be held December 13th - 15th, 2023 at the DoubleTree Sacramento.

Early Bird Pricing Ends September 30th

Full Conference: \$425

Includes: Wednesday RCD Workshops & Sessions (Lunch + Dinner); Thursday Sessions (Breakfast + Lunch), Thursday Awards Dinner; Friday Sessions (Breakfast + Lunch)

Wednesday Only: \$100

Includes: Wednesday RCD Workshops & Sessions (Lunch + Dinner)

Thursday Only: \$200

Includes: Thursday Sessions (Breakfast + Lunch), Thursday Awards Dinner

Friday Only: \$150

Includes: Friday Sessions (Breakfast + Lunch)

CONTROLLING BRUSH AND WEEDS



FREE Workshop

SEPTEMBER 13TH, 2023 3-5 PM

SEPTEMBER 16TH, 2023 9-11AM

Lupe Road, Pine Grove CA
(follow the signs)

Both workshops will be the same.

Are you curious how to best control brush and weeds on your property?

Our FREE upcoming workshops will demonstrate over 30 different treatments including grazing, mechanical and chemical herbicides (organic and synthetic) for brush and weed control.

Funding for the Amador County Mitchell Mine Fuel Break Maintenance Project is provided by California Department of Forestry and Fire Protection (CAL FIRE). Corteva Agriscience donated materials for the demonstration.

Workshop Topics:

- Tools to manage brush
- Tool safety
- Proper pesticide application
- Sprayer calibration
- New nozzles to minimize drift

Contact Us



209-223-6482

sroneto@ucdavis.edu



SAWQA Report

Prepared for: August 28th 2023 Board Meeting

Exceedances Update:

SAWQA Exceedance Report Summary 2021-2023				
Sample Date	Site	Analyte	Result	Trigger Limit
12/28/2021	Grand Island Drain*	Nitrate+Nitrite as N	20 mg/L	10 mg/L
12/29/2021	Grand Island Drain	E.coli	816.4MPN/100mL	235MPN/100mL
4/21/2022	Grand Island Drain	E.coli	275.5MPN/100mL	235MPN/100mL
4/21/2022	Grand Island Drain	Hyalella azteca survival	76.5% of Control	% of control
4/21/2023	Cosumnes River at Twin Cities Road	Hyalella azteca survival	59.7% of Control	% of control
5/19/2022	Grand Island Drain	E.coli	313MPN/100mL	235MPN/100mL
7/20/2022	Grand Island Drain	E.coli	435.2MPN/100mL	235MPN/100mL
8/18/2022	Grand Island Drain	E.coli	325.5MPN/100mL	235MPN/100mL
9/28/2022	Grand Island Drain	E.coli	524.7MPN/100mL	235MPN/100mL
12/21/2022	Grand Island Drain	Nitrate+Nitrite as N	11 mg/L	10 mg/L
2/16-23/2023	Grand Island Drain	pH	5.83 -log[H+]	6.5 -log[H+]
2/16-23/2023	Grand Island Drain	Specific Conductivity	1,1015 μS/cm	700 μS/cm
2/16-23/2023	Grand Island Drain	Discharge**	0 CFS	NA
4/19-20 2023	Grand Island Drain	Specific Conductivity	974 μS/cm	700 μS/cm
4/19-20 2023	Grand Island Drain	Discharge**	9.6 CFS	NA
*Grand Island at Leary Road				

**Discharge recorded as zero due to no measurable flow. Discharge and/or velocity measurements are provided as relevant site conditions when field measurements exceed water quality objectives. Discharge and velocity